

TEAM REGISTRATION PROCESS.



HOW TO REGISTER YOUR TEAM IN KITEC

- There are 3 Steps involved in Team Registration
 1. Create a team – By the team Leader
 2. Join the team – By the team members
 3. Finalize the team- By the team leader



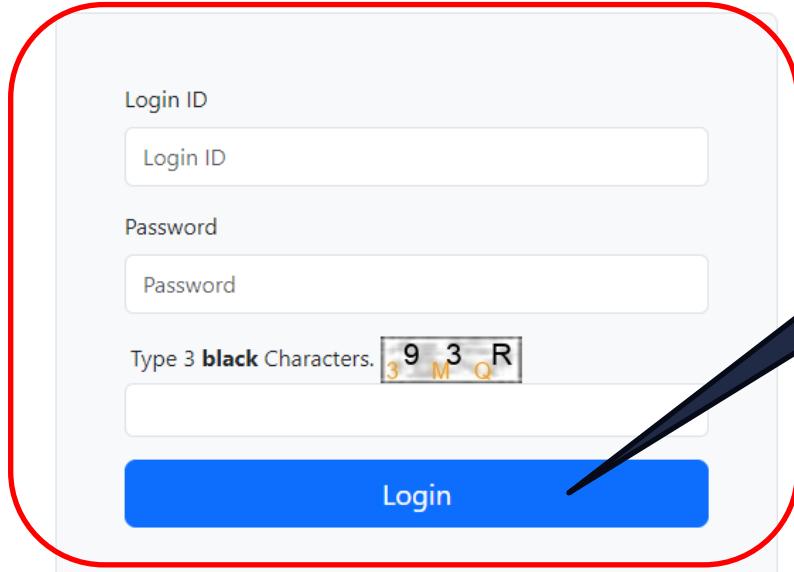
STEP-1**CREATE YOUR TEAM - BY THE TEAM LEADER****KITEC 2024-2025****Click on Team Registration**

Key Indian Technical Excellence Competition (KITEC) focuses on the importance of competence development in delivering world class service to customers. The aim of the competition is to help employees develop their knowledge, skills, and

Note: The Person who creates the team is considered as the “Team leader” automatically by the system.

STEP-1

CREATE YOUR TEAM - BY THE TEAM LEADER



Participant Login

Enter your Participant Login ID and Password

Red box highlights the Login ID, Password, and CAPTCHA fields.

Callout points to the Login button.

Participant Login Form Fields:

- Login ID
- Password
- Type 3 **black** Characters.
- Login

Note: Your user ID is your registered Mobile number, and Password is sent to registered mail ID or you can get it from your Regional and Dealer leader

STEP-1**CREATE YOUR TEAM - BY THE TEAM LEADER**

Team Registration

Dealer/Workshop
--Select--

Team Name * (Do Not Enter Any Special Characters e.g. ' , " ; & etc.)

Proceed...

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STEP-1**CREATE YOUR TEAM - BY THE TEAM LEADER**

Home About KITEC Registration Login Contact Us

Click to edit your details

Verify and Confirm Your Team Name

To Modify team detail [Click Here to Go Back](#)

Dealer/Workshop *

TEST DEALER -- TESTD

Team Name * (Do Not Enter Any Special Characters e.g. ', " ; & etc.)

CDC

Save Team to create your team

Save Team

STEP-1

CREATE YOUR TEAM - BY THE TEAM LEADER



Team Name Registration

Team Name Registration Detail:

Team Registration Successfully Completed

Your Team Name : CDC

Your Password : 2313

Please Note down your Team Name and Password.

You will get the
Confirmation and Team
Login Credentials

STEP-2

JOIN THE TEAM - BY THE TEAM MEMBERS



The screenshot shows the KITEC 2024-2025 website. At the top, there is a navigation bar with links for Home, About KITEC, Registration, Login, and Contact Us. A dropdown menu is open over the 'Login' link, showing options: Admin, Team, Regional Leader, Dealer Leader, and Participant. The 'Participant' option is highlighted with a red box. To the right of the menu, a large dark blue callout bubble contains the text 'Login to Participant'. Below the navigation, the KITEC logo is displayed with the text '2024 - 25 Core Skills, Consistency, Adaptability - The Edge'. To the right of the logo, there is a brief description of the competition's purpose and focus on core skills, consistency, and adaptability.

KITEC 2024-2025

Key Indian Technical Excellence Competition (KITEC) focuses on the importance of competence development in delivering world class service to customers. The aim of the competition is to help employees develop their knowledge, skills, and ability to work as a team. This 09th edition of KITEC prioritizes on:

- **Core skills** to complete the task with a high level of precision.
- **Consistency** to get it right the first time
- **Adaptability** to master evolving technologies

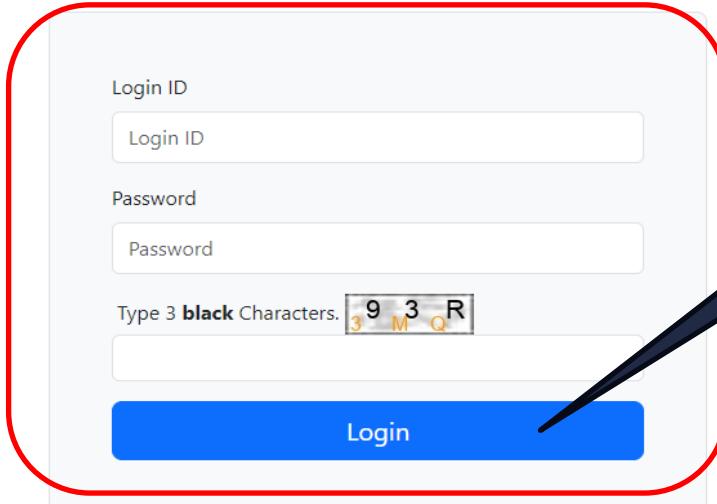
all this designed to deliver an enhanced customer satisfaction.

Note: Your user ID is your registered Mobile number, and Password is sent to registered mail ID or you can get it from your Regional and Dealer leader



STEP-2

JOIN THE TEAM - BY THE TEAM MEMBERS



Participant Login

Enter your participant Login ID and Password

Red box highlights the Login ID, Password, and CAPTCHA fields.

Callout points to the Login ID and Password fields.

Form fields:

- Login ID
- Password
- Type 3 **black** Characters.
- Login

Note: Your user ID is your registered Mobile number, and Password is sent to registered mail ID or you can get it from your Regional and Dealer leader

STEP-2**JOIN THE TEAM - BY THE TEAM MEMBERS**

v o l v o

Home About KITEC Registration Login Contact Us

Select team you wish to join

Join Team Registration

Dealer/Workshop *

TEST DEALER -- TESTD

Team Name *

--Select--

--Select--

CDC

CDC Stars

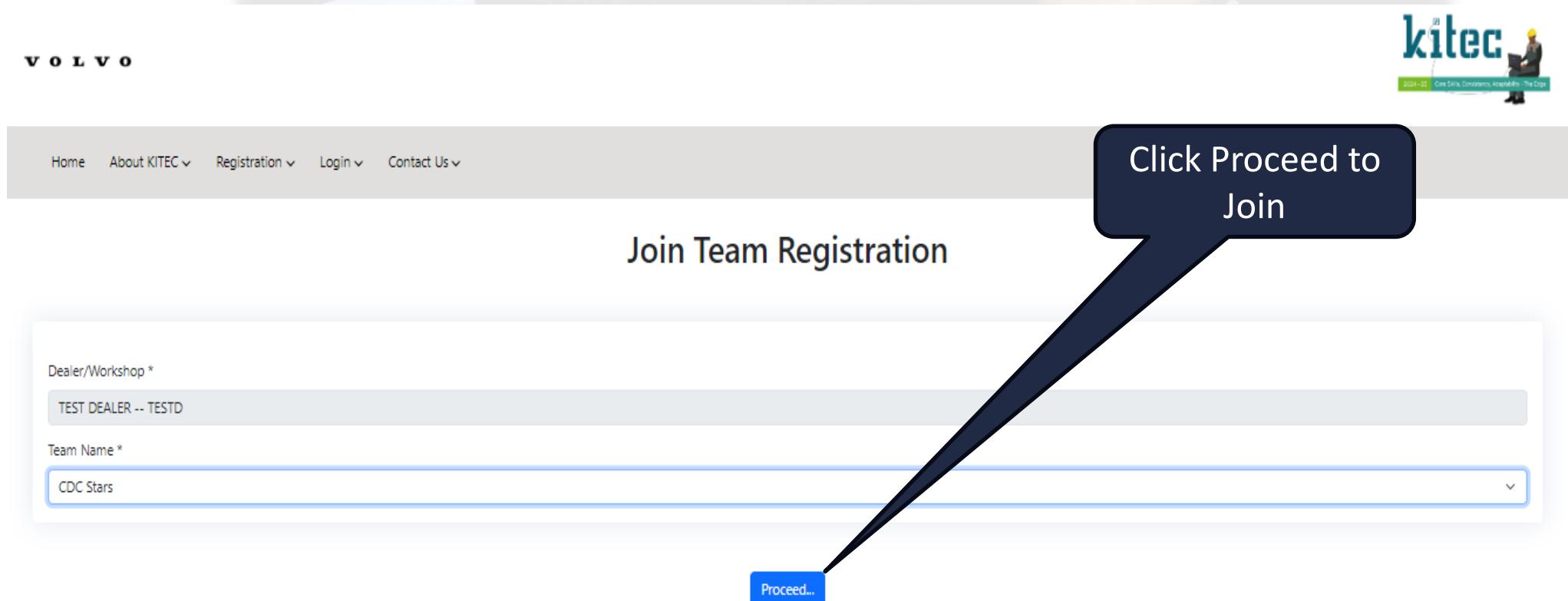
Rocking Stars

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Note: select your correct team name, you will not be able to change once it is saved

STEP-2

JOIN THE TEAM - BY THE TEAM MEMBERS



Volvo

kitec

2024 - 25 Core Skills, Consistency, Adaptability - The Edge

Home About KITEC Registration Login Contact Us

Join Team Registration

Dealer/Workshop *

TEST DEALER -- TESTD

Team Name *

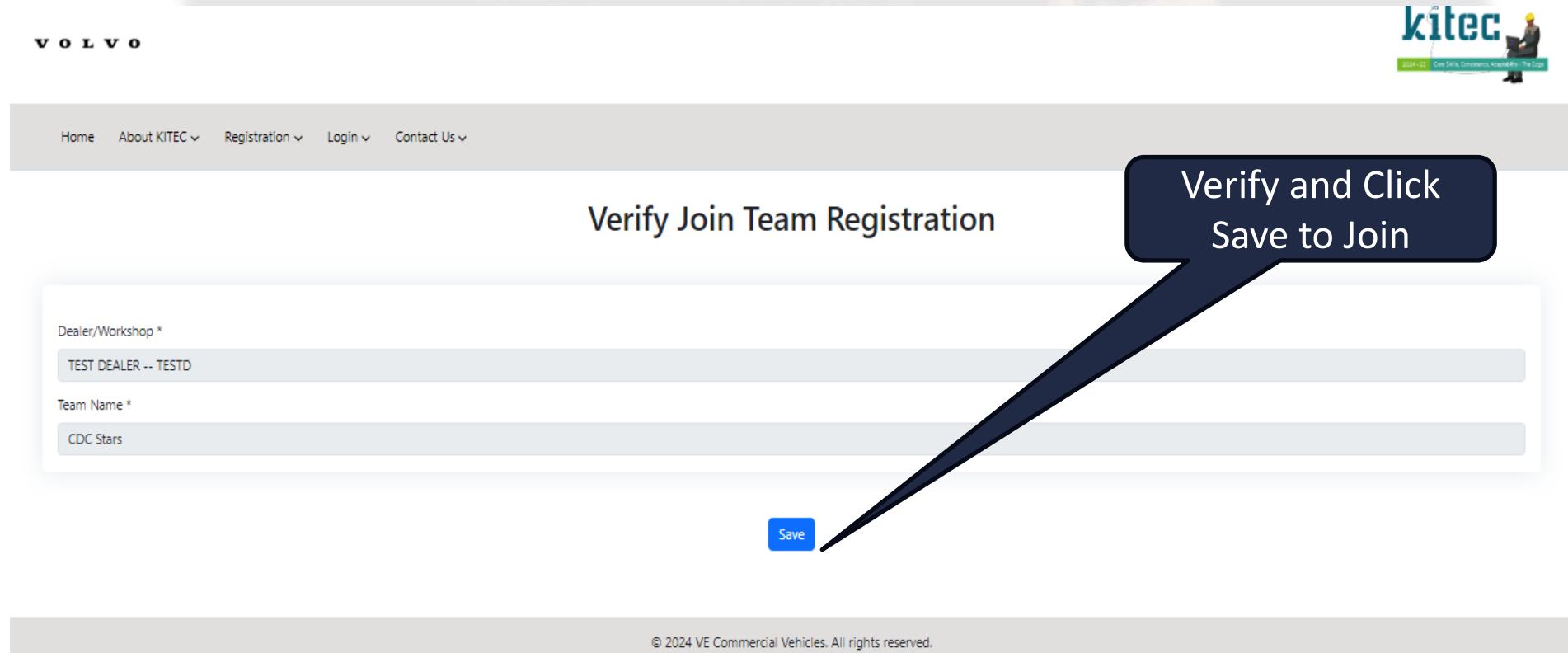
CDC Stars

Proceed...

Click Proceed to Join

STEP-2

JOIN THE TEAM - BY THE TEAM MEMBERS



**Verify and Click
Save to Join**

Verify Join Team Registration

Dealer/Workshop *

TEST DEALER -- TESTD

Team Name *

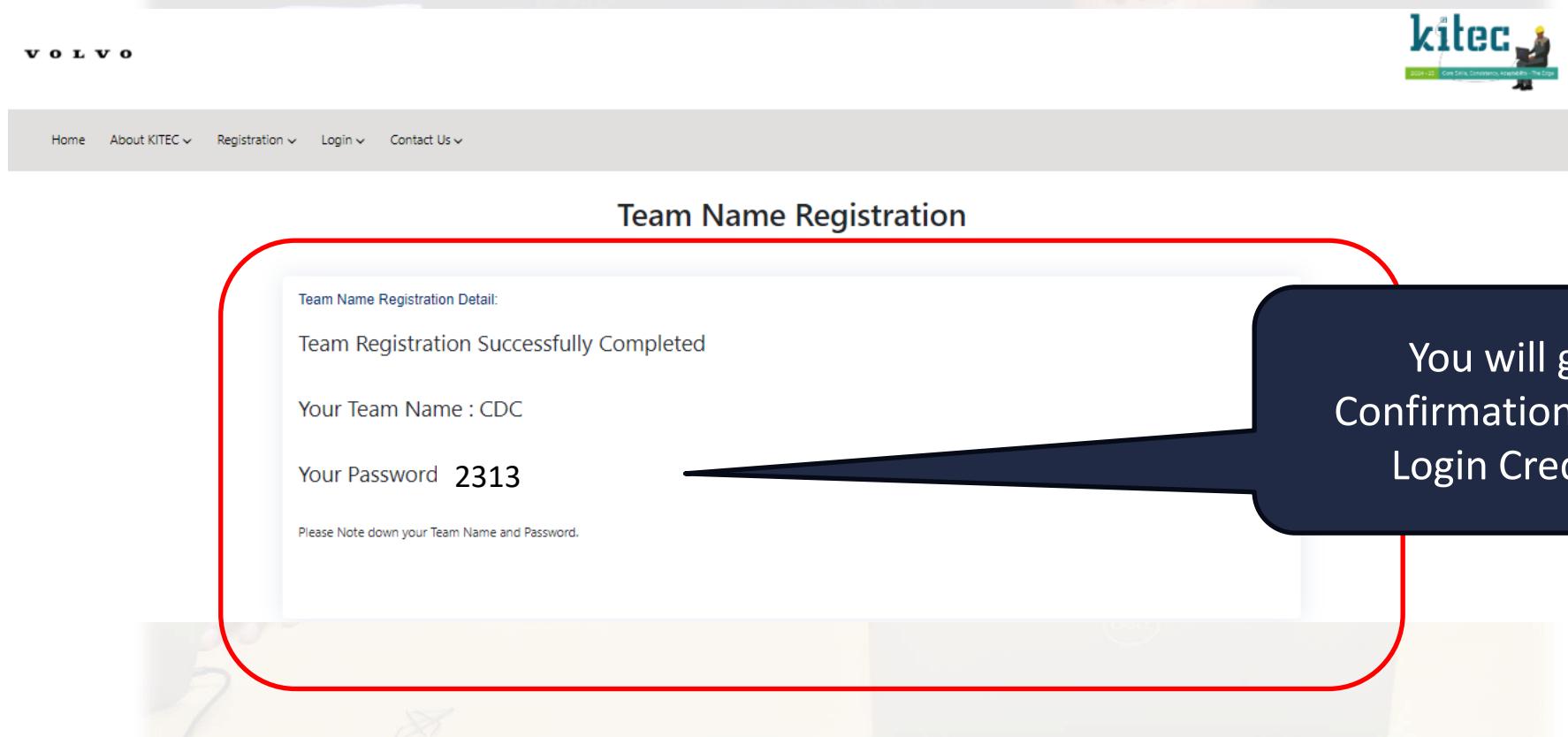
CDC Stars

Save

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STEP-2

JOIN THE TEAM - BY THE TEAM MEMBERS



Team Name Registration

Team Name Registration Detail:

Team Registration Successfully Completed

Your Team Name : CDC

Your Password 2313

Please Note down your Team Name and Password.

You will get the Confirmation and Team Login Credentials

STEP-3

FINALIZE THE TEAM- BY THE TEAM LEADER

Click on team to login

Participant Login

Enter your Team Login user ID and Password, which you received during your team registration

Volvo

kitec
2024 - 25 Core Skills, Consistency, Adaptability - The Edge

Home About KITEC Registration Login Contact Us

Admin

Team

Regional Leader

Dealer Leader

Participant

Login ID

Password

Type 3 black Characters. N D B G J

Login

STEP-3**FINALIZE THE TEAM- BY THE TEAM LEADER**

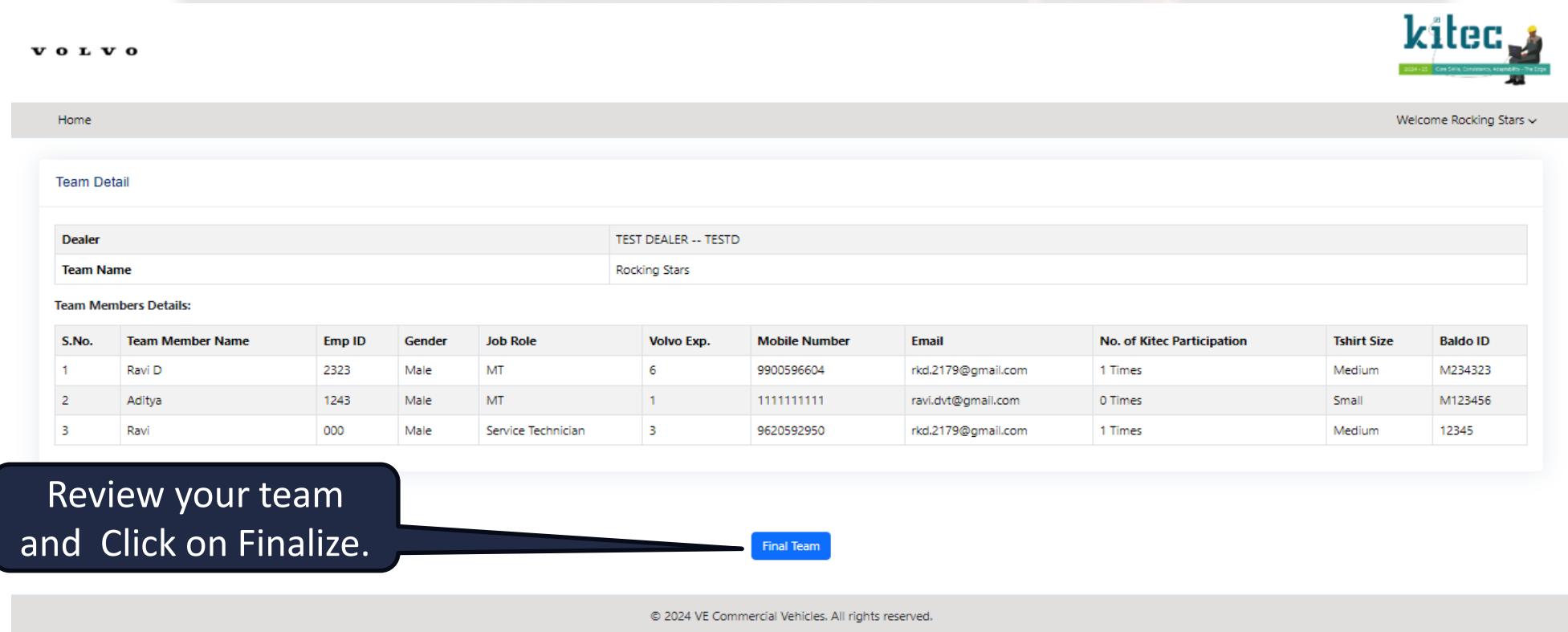
Click on View to Check
the member details



S. No.	Team Name	Team Password	Dealer Code	Dealership Name	Region	Team Status	View Team Details
1	Rocking Stars	1496	TESTD	TEST DEALER	Other	DRAFT	View

STEP-3

FINALIZE THE TEAM- BY THE TEAM LEADER



The screenshot shows a web application interface for team management. At the top, there are 'VOLVO' and 'kitec' logos. The main header says 'Team Detail'. Below this, there are two input fields: 'Dealer' (TEST DEALER -- TESTD) and 'Team Name' (Rocking Stars). A section titled 'Team Members Details:' contains a table with three rows of data. The table columns are: S.No., Team Member Name, Emp ID, Gender, Job Role, Volvo Exp., Mobile Number, Email, No. of Kitec Participation, Tshirt Size, and Baldo ID. The data is as follows:

S.No.	Team Member Name	Emp ID	Gender	Job Role	Volvo Exp.	Mobile Number	Email	No. of Kitec Participation	Tshirt Size	Baldo ID
1	Ravi D	2323	Male	MT	6	9900596604	rkd.2179@gmail.com	1 Times	Medium	M234323
2	Aditya	1243	Male	MT	1	1111111111	ravi.dvt@gmail.com	0 Times	Small	M123456
3	Ravi	000	Male	Service Technician	3	9620592950	rkd.2179@gmail.com	1 Times	Medium	12345

A callout bubble on the left says 'Review your team and Click on Finalize.' with an arrow pointing to a blue 'Final Team' button. At the bottom, a copyright notice reads '© 2024 VE Commercial Vehicles. All rights reserved.'



THIS COMPLETES YOUR TEAM REGISTRATION TO KITEC